




Purchase Order

2016-012 - FC W06 Hot Solvent
Three Streams Engineering

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2016/09/07 2:52:18PM

Purchase Order: 2016-012-TSE-4503 Propane Injection Pumps W06-P-9240A/B

Supplier: West Power Equipment Ltd. 4451 - 54 Avenue SE, Calgary AB Canada T2C 2A2		CONFIRMING ORDER - DO NOT DUPLICATE		All Communications To: Procurement Lead: Tom Allen (403) 539-1717 E-mail: tom.allen@threestreams.com
Contact: Myron Hildebrand Telephone: (403) 720-3300 Fax: (403) 720-3175 E-mail: myron@westpower.ca Tax ID:		Total Price (All Taxes Extra): 142,110.00 Issue Date: September 12, 2016		Mail Invoices To: See Purchase Order Notes
Buyer: Cenovus FCCL Ltd. 500 Centre Street SE P.O. Box 766 Calgary, AB T2P 0M5		Attachments Listed In Order Of Precedence Purchase Order Notes Scope of Supply List of Technical Documents SDDR Form and Drawing & Data Requirements Operating and Maintenance Manuals JI for Vendors - Data Book Requirements Inspection Requirements Expediting Requirements & Packing Instructions Shipping Covers for Flanges, Pipe & Valves #SB-44-002 Rev 1 RFI/CONCR Instructions and RFI Form Specification Deviation Form (Typical) Weld Summary & Inspection Test Plan (Typical)		
Currency: CAD Pay Terms: SEE NOTES 1st DWG Due: 11-Oct-16 Ship Point: Calgary, AB Incoterm: FCA Calgary, AB AFE#: 16165217 Major/Minor: 8762-524		End Use: FC OFFSITE JDE PO #: 2016-012-TSE-4503 Insp. Level: 1		Send Drawings, Data, Manuals To: Three Streams Engineering - Document Control Suite 401, 1925 - 18th Avenue NE. Calgary, AB T2E 7T8 E-mail: tsedoccontrol@threestreams.com
				Deliver Equipment, Materials To: To Be Announced

Authorized Owner's Agent  Signature _____ Printed Name Eriq Scachetti		Seller's Acceptance Of Order (Return Signed Copy) One (1) copy of this order is to be duly signed and returned upon receipt. Retention for more than ten (10) working days shall constitute acceptance of this order in its entirety. Signature _____ Date Sep 08 th 2016 Printed Name _____	
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Purchase Order

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Prices In CAD

Issue Date : 2016 September,12

Purchase Order: 2016-012-TSE-4503 Propane Injection Pumps W06-P-9240A/B

Item	Equipment Tag #	Quantity	Unit	Description	Ship Date	CWP Number	Unit Price	Total Price
001	W06-P-9240 A/B	2.00	ea.	Design, fabricate, assembly and supply of 2 x 100% Propane Injection Pumps, complete with motors, baseplates, couplings, auxiliaries piping and fittings etc. as per attached scope of supply, data sheets, SDDR, technical specification and codes. Tag ID(s): W06-P-9240 A/B Cost ID: 47 16165217-524EPGNRLMECH000400M	2016/11/24	N/A	73,001.00	146,002.00
002	0	2.00	ea.	Cost deduct for performance test at Westpower shop Cost ID: 47 16165217-524EPGNRLMECH000400M	2016/11/24	N/A	-4,000.00	-8,000.00
003	-	2.00	ea.	Cost adder to change vibration switch from Murphy to Metrix Tag ID(s): - Cost ID: 47 16165217-524EPGNRLMECH000400M	2016/11/24	N/A	707.00	1,414.00
004	-	2.00	ea.	Cost adder to upsize the lube oil tank of packing system from 5 Gal to 30 Gal Tag ID(s): - Cost ID: 47 16165217-524EPGNRLMECH000400M	2016/11/24	N/A	417.00	834.00
005	-	2.00	ea.	Cost adder to upsize the heater blanket of lube oil tank of packing system from 5 Gal to 30 Gal Tag ID(s): - Cost ID: 47 16165217-524EPGNRLMECH000400M	2016/11/24	N/A	930.00	1,860.00



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Three Streams Engineering

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Prices in CAD

Issue Date : 2016 September,12

Purchase Order: 2016-012-TSE-4503 Propane Injection Pumps W06-P-9240A/B

Item	Equipment Tag #	Quantity	Unit	Description	Ship Date	CWP Number	Unit Price	Total Price
006	-	2.00	lot	Documentation as per attached SDDR	2016/11/24	N/A	0.00	0.00
				Tag ID(s):				
				Cost ID: 47				
				16165217-524EPGNRLMECH000400M				
				Line Items Total:				142,110.00
				VAT / GST (5%)				7,105.50
				Provincial Tax				0.00
				Purchase Order Total:				149,215.50



Purchase Order Notes

2016-012-TSE-4503 Rev 0

This order shall be in accordance with MSSA # 501683

Purchase/Release Order Inspection Level 1

Documentation Requirements:

Vendor Documentation as per the Seller Drawing and Data Required (SDDR) must be accompanied with a Document Transmittal List, listing all documents being submitted including reason for the submittal. Transmittal and all documentation to be sent to the following submittal address:

Three Streams Engineering
#401, 1925 - 18th Avenue N.E.
Calgary, AB T2E 7T8
Attn: Document Control
Email: tsedoccontrol@threestreams.com

To avoid potential delays in payment, please ensure that One (1) copy of the vendor documentation accompanies all shipments.

Fabrication Drawings

Vendor shall provide Owners Representative or Third Party Inspector(s) (TPI) with the latest revision of the Fabrication Drawings for inspection

Shipping Instructions:

All shipments require a Shipping Release Authorization form.
Please contact Curtis Sharp at (403) 776-6176 or email curtis.sharp@threestreams.com for shipping instructions.

Packaging and Marking Additional Instructions:

Should (1) one tag consist of several components, these components **must**:

- a. Be assembled as one unit prior to shipment and be tagged accordingly
- OR
- b. All components must be bagged (boxed) and tagged as a complete individual unit. All such bags/boxes shall be clearly marked on the outside with the Tag and complete description of the product contained therein.

Invoicing:

Purchase Order prices are in Canadian Funds, which are fixed, firm and not subject to revision nor escalation or any adjustments due to currency fluctuations through delivery.

Any and all additional costs or deducts for any reason pertaining to this Purchase Order, whether through the Request for Information (RFI) process or otherwise, must be approved in writing prior to the work being performed. If for any reason, there are additional costs or deducts associated with an RFI, then the RFI shall show the amount in question. If this is not possible at the time the RFI is submitted, then a revised RFI must be submitted with the additional costs or deducts for approval prior to any work being performed unless instructed otherwise. Cenovus will not be liable or responsible for any of these un-approved costs.

To avoid delays in payment, please ensure that the Purchase Order Number is included in your invoice. In addition, no invoice will be approved for payment unless the vendor acknowledgement has been executed and returned. Invoicing must be submitted as noted in the above address and instruction.

INVOICING INSTRUCTIONS

Please submit all invoices electronically through the Open Invoice system. If you do not have an account, please contact eInvoicingOnboarding@cenovus.com to arrange setup and training.

Cenovus FCCL Ltd.
C/O Three Streams Engineering
Suite 401, 1925 – 18th Avenue N.E.
Calgary, AB, Canada T2E 7T8
Attn: TSE Project Invoicing

If you have urgent invoicing requirements prior to setup and training, please email your invoices directly to Cenovus FCCL Ltd at Accounts.payable@cenovus.com clearly indicating:

“Attention To: Three Streams Engineering” in the email body

Customer Name: Cenovus FCCL Ltd. As Operator for FCCL Partnership

Customer Site: Cenovus FCCL Ltd. As Operator for FCCL Partnership

Customer Department: Accounts Payable

To ensure prompt payment, invoices must include the following information:

Purchase Order number, Item number, Quantity, Material description, Tag numbers (if any), Unit price and extension, Total invoice value, GST Registration Number (Canadian suppliers only), AFE# and cost codes.

All invoices will be paid net 30 days from receipt of a complete and accurate invoice from the Seller (not the date of the invoice). When more than one invoice is issued against an order, the final invoice shall be marked "Order Complete".

Terms of Payment: Progress Net 30 Days as follows:

- 10% upon submission of Certified GA Drawings
- 50% upon receipt of Pumps from Factory
- 30% upon Shipment or Readiness to Ship
- 10% upon approval of Final Documentation per the Supplier Data and Drawing Requirements (SDDR) & the Vendor Databook Instructions

Cancellation Charges:

Per MSSA # 501683

Change Orders:

Any and all additional costs or deducts for any reason pertaining to this Purchase/Release Order, whether through the Request for Information (RFI) process or otherwise, must be authorized and approved in writing with a Purchase/Release Order revision prior to the work being performed unless instructed otherwise in writing.

If for any reason, there are cost or delivery impacts associated with an RFI, the RFI shall be submitted with a Change Order showing the impacts. The Change Order must be approved in writing prior to any work being performed unless instructed otherwise. Cenovus will not be liable or responsible for any of these un-approved costs.



Scope of Supply
FOR
Propane Injection Pump W06-P-9240A/B

Requisition No: 2016-012-TSE-4503

FC W06 Hot Solvent

TSE Project # 2016-012

Issued for Purchase

Rev	Description	Date	Prepared By	Signature	Approved By	Signature
0	Issued for Purchase	06 Sept 2016	R. Motamedi		Y. Dua	



Note: Any changes to this document after rev 0 shall be marked with a revision triangle in the left-hand margin with all new text in italics and eliminated text ~~stroked out~~.

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1.0 PROJECT DESCRIPTION

Cenovus is planning to install a modular propane injection system. This modular system shall be designed for outdoor operation without a building and to be relocatable to other pads either at Foster Creek or Christina Lake. Identical modules may be installed at other locations. The intent is to design once and build multiple times.

Module skid, piping, instruments, electrical and other accessories will be provided by others.

2.0 GENERAL SCOPE SUMMARY

This specification covers the design, supply, fabrication and assembly of two (2 x 100%) Propane Injection Pumps W06-P-9240A/B with electric Motors W06-PM-9240A/B, for installation at the Cenovus Foster Creek W06-Pad.

The above pumps to come complete with baseplates lube oil system and associated piping and tubing, couplings and guards, V-belt, etc. The propane injection module will be fabricated by others.

3.0 CODES AND STANDARDS

Minimum requirements shall be in accordance with applicable codes and governmental requirements. Specifically:

- API Standard 674 Positive Displacement Pumps – Reciprocating
- ASME B31.3 Process piping
- ASME B16.5 Pipe Flanges and Flanged Fittings
- Alberta Safety Codes Act
- Alberta Occupational Health and Safety Act (OH&S) General Regulations

4.0 SITE CONDITIONS AND UTILITIES

Pad Location:	10-19-70-4-W4M
Barometric Pressure:	93.5 kPa(a)
Seismic Data:	Sa(0.2)=0.10, Sa(0.5)=0.06, Sa(1.0) = 0.03, Sa(2.0)=0.01, PGA=0.04 (Cold Lake)
Ambient Temperature Summer Design: Winter Design:	+ 30 °C - 40 °C
Plant Elevation:	670-673m ASL
Electrical Power Supply:	460 V / 3 Phase / 60 Hz

5.0 TECHNICAL SPECIFICATIONS

5.1 General Requirements

5.1.1 The work shall include, but not be limited to, the engineering/design, manufacturing, assembly, shop fabrication, supply of materials, labour, equipment, skid mounting of the pumps,

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SCOPE OF SUPPLY PROPANE INJECTION PUMP W06-P-9240A/B

- auxiliaries, quality assurance, functionality and performance testing, inspection, certification, supply operation and maintenance manuals, and consumables that are required to deliver the equipment as defined in the specifications, technical notes, datasheets and drawings.
- 5.1.2 The Vendor shall read, understand and follow all applicable documents listed in the attached "List of Technical Documents". All questions relating to this document, technical drawings and any of Cenovus' specifications can be posed, in writing, directly to the purchaser.
 - 5.1.3 In the event of a perceived conflict within these Technical Specifications, or between these Technical Specifications and other applicable Codes, Standards, and Regulations, Vendor shall contact Purchaser for a ruling in writing prior to fabrication.
 - 5.1.4 All work not expressly called for in this requisition, but necessary for the complete and proper installation, maintenance and operation of the equipment, shall be supplied by the Vendor at no additional charge.
 - 5.1.5 Vendor shall size, and provide warranty for, rated performance of all datasheet specified conditions. Vendor shall state the design pressure of all pieces of equipment, and the maximum allowable operating pressure of the pump.
 - 5.1.6 All welded and threaded piping to be designed, fabricated and tested according to the requirements of Process Piping Code ASME B31.3.
 - 5.1.7 Work shall meet, or exceed, all applicable Cenovus specifications.

5.2 Mechanical Requirements

- 5.2.1 Motor proposed for these pumps shall be VFD compatible.
- 5.2.2 Pumps will be installed outdoors. Therefore vendor to select pumps and motors suitable for outdoor service as per site conditions mentioned in section 4.0.
- 5.2.3 Vendor shall provide space heater for motor and furnish the pump with an electric sump oil heater for - 40 °C ambient cold start. Design temperature of Propane is - 40 °C.
- 5.2.4 Vendor to provide a 30 gal lube oil tank with blanket heater for packing lube oil system.
- 5.2.5 Vendor shall provide suction and discharge pulsation dampeners for each pump.
- 5.2.6 Pump casing and discharge accessories shall be designed for a minimum of 11032 kPag @ 343°C and to be tested at a minimum of 22959 kPag; although pump operating differential pressure is 5000 kPag.
- 5.2.7 Vendor to provide a detail drawing of the base plate and the mounting requirements. Pump skid, suction and discharge piping of the pump will be designed by TSE
- 5.2.8 A bill of material and P&ID shall be submitted.
- 5.2.9 Pump valve seats shall be field replaceable wherever possible.
- 5.2.10 All the piping and fittings for packing lubrication and power-end forced lubrication system shall be 316L stainless steel.
- 5.2.11 All instrument and piping components such as valves, fittings etc (if applicable) shall be registered with ABSA c/w CRN. Suction and discharge piping will be done by others.
- 5.2.12 Non-sparking type guards/covers shall be provided for V-built drive.

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SCOPE OF SUPPLY PROPANE INJECTION PUMP W06-P-9240A/B

- 5.2.13 Motors and electrical equipment shall be IEEE and CSA approved and labeled.
- 5.2.14 Motors shall have an enclosure suitable for Class I, Zone 2, Group IIA, T1 Hazardous Area.
- 5.2.15 The exterior components of pumps, accessories, and electric motor drivers shall have 'No Exposed Yellow Metals'
- 5.2.16 Sound level shall not exceed 85 dBA at 1.0 m from the source. See Cenovus specification TR-50-SPC-00-005-01. Vendor to recommend any requirement of any acoustic enclosure.
- 5.2.17 Pump shall have a standard stainless steel nameplate securely affixed in a conspicuous place, showing the name and address of the Manufacturer, serial and model number, item number, service, purchase order number, year built, weight, capacity, differential head, speed in rpm, maximum allowable working pressure and temperature, hydrostatic test pressure and such other information as the vendor may consider necessary to complete the identification of the item.
- 5.2.18 Vendor shall complete pump and motor data sheet.

5.3 Inspection and Testing

- 5.3.1 An inspection will be carried out by the TSE/Cenovus representative per the enclosed Inspection Requirements document with this requisition and Vendor's ITP, approved by Buyer.
- 5.3.2 Hydro testing of pumps casings, piping, tubing etc. will be performed in accordance with current code requirements.
- 5.3.3 All liquid end pressure retaining weld connections shall be 100% radiographed. When radiography cannot be performed, ultrasonic testing shall be performed. Magnetic particle testing shall not be used in place of radiography.

5.4 Start-up and commissioning

- 5.4.1 Vendor may be required to supply commissioning services and shall provide rates for the same.
- 5.4.2 Vendor to provide the pump cold start-up procedures if there are any special cold start-up considerations required

5.5 Spare Parts

- 5.5.1 Vendor shall supply a list of all recommended spare parts and their prices for start-up/commissioning and 2 year of operation and any other spare parts deemed critical.

5.6 Shipping

- 5.6.1 Vendor shall prepare the equipment for shipping as per Cenovus spec TR-50-SPC-00-003-01 "Shop Preparation of Equipment for Shipment & Storage". Shipping is by others.
- 5.6.2 Equipment shall be adequately prepared to provide against entry of dirt or water during shipment. All flanged openings must be provided with substantial wooden or gasketed metal closure securely fastened with bolts or clamps. All drains, vents and small piping connections shall be capped or plugged.

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5.6.3 Instruments, drain valves, pipe and other components may be shipped loose to help prevent shipping damage or due to shipping constraints. Crate and clearly tag all loose components.

5.7 Guarantee

5.7.1 Provide a process guarantee that the equipment will meet the processing requirements stated. In addition, provide a material and workmanship guarantee for a minimum of 12 months from startup, but no longer than 18 months from delivery.

5.8 Required Documentation

5.8.1 All required documentation shall be submitted per attached Sellers Drawing and Document Requirements (SDDR) and additional documentation not specified in the SDDR but is included in the Vendor's Scope of Supply.

5.8.2 All Vendor generated drawings are to be submitted to the Purchaser for review before fabrication can proceed.

5.8.3 All dimensions, data and nameplates shall be in the SI System in accordance with the Canadian Metric Practice Guide and Supplementary Metric Practice Guide.


5.8.4 Format for submission of drawing, reports, certification or any other document shall be in pdf file via E-mail.

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Proj. No.: 2016-012
Req. No.: TSE-4503
Revision: 0

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Notes:

				DOCUMENT NO. DS-W06-P-9240A/B PAGE 1 OF 2		REV 0					
DATA SHEET				TAG NO. W06-P-9240A/B							
POSITIVE DISPLACEMENT PUMP				SPECIFICATION NO. TR-43-SPC-00-040-01							
				MANUFACTURER KERR PUMPS							
				MODEL # T-30MS							
				SERIAL # *							
				P&ID # FC1-42-PID-W06-00XX-001, 002							
PROJECT FC W06 Hot Solvent (2016-012)											
LOCATION 10-19-70-4-W4M											
SERVICE Propane Injection Pump											
MANUFACTURER KERR PUMPS		MODEL T-30MS		DRIVER Electric							
SERIAL NO. *		TYPE Triplex Plunger		NO. REQ'D 2							
OPERATING CONDITIONS (Note 2)				PERFORMANCE							
LIQUID PUMPED: Propane		CAPACITY (Am ³ /h) Min ^{1.1} (Note 3) DES. 5.163		PROPOSAL CURVE NO. Catalogue of T-30MS							
		DISCH. PRESS. (kPag) Max ¹¹⁰³² (Note 9) DES. 		NPSH REQ'D. (m) 5.4 Psig							
P.T.(°C) NORM. MAX. 30 MIN. -40		SUCT. PRESS (kPag) Max DES. 2500		SPEED (RPM) 288 (Note 5, 6)							
SP. GR. AT P.T. (Note 2)		DIFF. PRESS. (kPa)		VOLUMETRIC EFF. (%) 85%							
VAP. PRESS AT P.T. (kPa (a)) (Note 2)		DIFF. HEAD (m)		MECHANICAL EFF. (%) 90%							
VISC. AT P.T. (cP) (Note 2)		NPSH AVAIL. AT P.T. (m) (Note 4)		HP @ MAXIMUM VISCOSITY *							
CORR./EROS. DUE TO: N/A		HYDRAULIC POWER (kw)		HP @ RELIEF VALVE SETTING 23.5							
SERVICE: <input checked="" type="checkbox"/> CONTINUOUS <input type="checkbox"/> INTERMITTENT (STARTS/DAY)				ROTATION FACING COUPLING END *							
				DRIVE:							
				<input type="checkbox"/> DIRECT DRIVE							
				<input type="checkbox"/> GEAR REDUCER DRIVE							
				<input checked="" type="checkbox"/> V-BELT DRIVE (Note 12)							
				NUMBER OF FEEDS 3							
SITE CONDITIONS				TESTING							
<input type="checkbox"/> INDOOR <input type="checkbox"/> HEATED <input type="checkbox"/> UNHEATED		<input checked="" type="checkbox"/> OUTDOOR <input type="checkbox"/> SUN SHADE <input checked="" type="checkbox"/> DIRECT SUN		SHOP TESTS		NON-WIT. WITNESSED					
<input type="checkbox"/> WINTERIZATION <input type="checkbox"/> TROPICALIZATION				HYDROSTATIC		<input checked="" type="checkbox"/>					
ELECTRICAL AREA: CLASS 1 ZONE 2 GRP IIA <input type="checkbox"/> UNCLASSIFIED				RUNNING PERF.		<input checked="" type="checkbox"/>					
INDOOR TEMP. (°C): MAX. N/A MIN. N/A				NPSH							
AMBIENT TEMP. (°C): MAX. 30 MIN. -40				DISMANTLE & INSPECT							
RELATIVE HUMIDITY (%): MAX. MIN. 				AFTER TEST							
ALTITUDE (m) 670-673											
CONSTRUCTION				DRIVER							
TAPPED OPENINGS <input type="checkbox"/> VENT <input type="checkbox"/> DRAIN <input type="checkbox"/> GAUGE CONNS. <input type="checkbox"/>				<input checked="" type="checkbox"/> ELECTRIC MOTOR <input type="checkbox"/> OTHER							
NOZZLES SIZE RATING FACING POSITION				ITEM NO. W06-PM-9240A/B BY Pump Vendor							
SUCTION 3" ANSI 300 RF Side				HP 30 RPM 1200 FRAME 326T							
DISCHARGE 2" ANSI 1500 RF Side				MFR. TECO							
BORE 44.5 (1.75") mm STROKE 76.2 (3") mm				TYPE * TEMP. RISE (°C) *							
VALVE TYPE <input checked="" type="checkbox"/> DISC <input type="checkbox"/> WING <input type="checkbox"/> BALL <input type="checkbox"/> DOUBLE PORTED				ENCLOSURE TEFC							
NO. VALVES SUCTION 3 DISCHARGE 3				INSULATION Class F							
CASING <input checked="" type="checkbox"/> MAXIMUM ALLOWABLE PRESSURE 17616 (2555 psi) kPag * °C				VOLTS/PHASE/CYCLES 460 V/3 Ph/60 Hz							
<input checked="" type="checkbox"/> HYDROSTATIC TEST PRESSURE 26424 (3833 psi) kPag				BEARINGS * LUBE Grease							
SHAFT/ROTOR CPLG <input type="checkbox"/> BALL/GEAR <input type="checkbox"/> PIN <input type="checkbox"/> DIRECT <input type="checkbox"/> THRUST <input type="checkbox"/> LUBE *				FULL LOAD AMPS *							
BEARINGS: <input type="checkbox"/> RADIAL <input type="checkbox"/> THRUST <input type="checkbox"/> LUBE *				MOTOR HEATER Yes							
DRIVER CPLG MFR. N/A (V-Belt drive)				WINDING RTD *							
<input type="checkbox"/> RIGID COUPLED <input type="checkbox"/> GEAR <input type="checkbox"/> FLEX DISK				WEIGHTS							
PACKING (Note 10, 11) <input type="checkbox"/> FLUSH				PUMP (kg) 398							
MECH. SEAL N/A MFR. N/A				GEAR (kg) *							
FLUSH PLAN N/A				DRIVER (Kg) *							
BASEPLATE *				BASEPLATE (kg) *							
				TOTAL WEIGHT (kg) *							
				DIMENSIONS LxWxH (mm) 39.35" x 24.14" x 14.23"							
MATERIALS											
CYLINDER Billet CS CRANKSHAFT *											
PLUNGER Colmonoy VALVES / SEATS / SPRINGS Stainless Steel											
INSPECTION											
SHOP INSPECTION REQ'D <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO											
NOZZLE WELD INSPECTION <input checked="" type="checkbox"/> MAG. <input type="checkbox"/> DYE PENETRANT											
CASTINGS INSPECTION <input checked="" type="checkbox"/> RADIOGRAPHY <input type="checkbox"/> ULTRASONIC <input type="checkbox"/> DYE PENETRANT											
MATERIAL CERT. FOR <input checked="" type="checkbox"/> CASING <input type="checkbox"/> SHAFT											
REV	DESCRIPTION	DATE	BY	CHK'D	APP'D	REV	DESCRIPTION	DATE	BY	CHK'D	APP'D
0	Issued for Purchase	6-Sep-16	RM	HA	EN						

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> </div> <div style="text-align: right;"> DOCUMENT NO. <u>DS-W06-P-9240A/B</u> PAGE <u>2</u> OF <u>2</u> </div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> DATA SHEET </div> <div style="text-align: center; margin-top: 10px;"> POSITIVE DISPLACEMENT PUMP </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> PROJECT <u>FC W06 Hot Solvent (2016-012)</u> LOCATION <u>10-19-70-4-W4M</u> SERVICE <u>Propane Injection Pump</u> </div> <div style="width: 45%;"> TAG NO. <u>W06-P-9240A/B</u> SPECIFICATION NO. <u>TR-43-SPC-00-040-01</u> MANUFACTURER <u>KERR PUMPS</u> MODEL # <u>T-30MS</u> SERIAL # <u>*</u> P&ID # <u>FC1-42-PID-W06-00XX-001, 002</u> </div> </div>	REV 0												
Notes: 1. * indicates vendor to verify/provide information. 2. Pump should be able to operate normally both in summer (+ 30°C) and winter (- 40 °C): <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <th></th> <th style="text-align: center;">Summer (+ 30°C)</th> <th style="text-align: center;">Winter (- 40°C)</th> </tr> <tr> <td>SP.GR. AT P.T.</td> <td style="text-align: center;">0.485</td> <td style="text-align: center;">0.579</td> </tr> <tr> <td>VAP. PRESS AT P.T. (kPa (a))</td> <td style="text-align: center;">1133</td> <td style="text-align: center;">124.2</td> </tr> <tr> <td>VISC. AT P.T. (cP)</td> <td style="text-align: center;">0.09</td> <td style="text-align: center;">0.2</td> </tr> </table>			Summer (+ 30°C)	Winter (- 40°C)	SP.GR. AT P.T.	0.485	0.579	VAP. PRESS AT P.T. (kPa (a))	1133	124.2	VISC. AT P.T. (cP)	0.09	0.2
	Summer (+ 30°C)	Winter (- 40°C)											
SP.GR. AT P.T.	0.485	0.579											
VAP. PRESS AT P.T. (kPa (a))	1133	124.2											
VISC. AT P.T. (cP)	0.09	0.2											
3. Min project required flowrate is 0.86 Am3/hr. Pump bypass valve will insure pump flowrate is not below the booster pump (W06-P-9230A/B) minimum flow requirement of 1.1 Am3/hr. 4. Sufficient NPSHa will be provided with consideration of the pump acceleration head loss and pump NPSHr. 5. RPM for Min flow will be approx. 50 RPM. 6. API 674 max speed is 400 for this pump size, however, seller does not recommend operation above 300 RPM for packing life. 7. Pump power end to have positive feed lubrication from a motor-driven auxiliary pump. 8. Pump to be furnished with an electric immersion heater for the power end. 9. Pump is overpressure protected by a separate relief valve set at 11032 kPag (PRV by others) downstream of the pump. 10. Pump to have dual-packed vapourless stuffing box with manifolded leakage detection. Packing material to be 212 or 217. Leakage detection to have pressure switch, and orificed vent connection. 11. Because of low lubricity property of propane, pump to be furnished with packing lubrication system (Kenco) with a 30 gal day tank and heating blanket. 12. V-built drive to be covered by a non-sparking type guards													
REV	DESCRIPTION	DATE	BY	CHK'D	APP'D	REV	DESCRIPTION	DATE	BY	CHK'D	APP'D		
0	Issued for Purchase	6-Sep-16	RM	HA	EN								
			<i>RM</i>	<i>HA</i>	<i>EN</i>								

SELLER DRAWING AND DATA REQUIREMENTS (SDDR) 2016-012 Propane Injection Pump W06-P-9240A/B MR# 2016-012-TSE-4503	REV	DATE	DESCRIPTION	BY
	0	6-Sep-16	Issued for Purchase	RM

DOCUMENT DESCRIPTION	WITH QUOTE	AFTER ORDER PLACEMENT					
		FOR APPROVAL ¹			CERTIFIED/AS BUILT/FINAL ²		
	QTY/TYPE	QTY/TYPE	WKS ³	DATE	QTY/TYPE	WKS ³	DATE
DRAWINGS							
General Drawings and Diagrams							
Drawing Index							
Outline Dimensions / Weights	1P	1P	4	ARO	1P, 1D, 1M	4	AS
Bill of Materials	1P	1P	4	ARO	1P, 1D, 1M	4	AS
Electrical Drawings							
Electrical Equipment Layout Drawings							
Electrical Interconnection, Schematics and Wiring Diagrams		1P	4	ARO	1P, 1D	4	AS
Junction Box		1P	4	ARO	1P, 1D	4	AS
Motor Drawings / Diagrams	1P	1P	4	ARO	1P, 1D	4	AS
Mechanical Drawings							
General Arrangement Drawings		1P	4	ARO	1P, 1D, 1M	4	AS
Pump Cross-Section Drawing and parts List with Material		1P	4	ARO	1P, 1D	4	AS
Baseplate Drawings & Loading Diagrams		1P	4	ARO	1P, 1D	4	AS
Seal Drawings							
Lube System Schematics/Drawings (if applicable)		1P	4	ARO	1P, 1D	4	AS
Cooling System Schematic Drawings (if applicable)		1P	4	ARO	1P, 1D	4	AS
Coupling Details & Dimensions - N/A		1P	4	ARO	1P, 1D	4	AS
Process Drawings							
Piping and Instrument Diagrams							
DATA							
General and Miscellaneous Data							
Data Sheets - Mechanical/Electrical/Instrument (Prlim. By TSE)	1P	1P	4	ARO	1P, 1D, 1M	4	AS
Performance Curves	1P	1P	4	ARO	1P, 1D	4	AS
Equipment / Instrument Catalog Data	1P	1P	4	ARO	1P, 1D	4	AS
Lifting Study							
Production Schedule							
Nameplate Photos		1P	4	ARO	1P, 1D	4	AS
Installation, Operating & Maintenance Manual		1P	4	ARO	1P, 1D, 1M	4	AS
Priced Spare Parts for Start-up and 2 Years Operations		1P	4	ARO	1P, 1D, 1M	4	AS
Procedures, Reports and Certificates							
Quality Control Procedures		1P	4	ARO	1P, 1D	4	AS
Surface Preparation and Painting Procedure							
Painting, Coating and Lining Inspection Reports							
Shipping, Handling & Storage Procedure		1P	4	ARO	1P, 1D, 1M	4	AS
Installation Erection Procedure (Mounting Requirements)		1P	4	ARO	1P, 1D, 1M	4	AS
Inspection Test Plan (ITP) Procedure		1P	4	ARO			
RFIs & RFI Log (If Applicable)					1P, 1D, 1M	4	AS
Deficiency Punch List							
Additional Reports and Certificates - Mechanical							
Hydrostatic Test Procedure		1P	4	ARO	1P, 1D	4	AS
Hydrostatic Test Gauge Certificate					1P, 1D	4	AS
Hydrostatic Test Report / Certificate					1P, 1D, 1M	4	AS
Non-Destructive Test Procedures							
Non-Destructive Examination (NDE) Reports & NDE Map					1P, 1D	4	AS
Pump Performance Test Procedure		1P	4	ARO	1P, 1D	4	AS
Running Performance Test Report					1P, 1D, 1M	4	AS
Vibration Test Reports					1P, 1D	4	AS
Dismantle and Inspection After Test Report							
Material Test Reports (MTR's) & MTR Map ⁶					1P, 1D, 1M	4	AS
Completed and signed ITP					1P, 1D, 1M	4	AS
CRN		1P	4	ARO	1P, 1D, 1M	4	AS
Welding Procedures for Repair Welds		1P	4	ARO	1P, 1D	4	AS
WPS Log		1P	4	ARO	1P, 1D	4	AS
Welders Log and Qualifications					1P, 1D	4	AS
Weld Map					1P, 1D	4	AS
Letter/Certificate of Material Compliance		1P	4	ARO	1P, 1D, 1M	4	AS
Conformance Form		1P	4	ARO	1P, 1D, 1M	4	AS
Additional Reports & Certificates - Electrical							
Motor Performance Curve					1P, 1D	4	AS

SELLER DRAWING AND DATA REQUIREMENTS (SDDR) 2016-012 Propane Injection Pump W06-P-9240A/B MR# 2016-012-TSE-4503	REV	DATE	DESCRIPTION	BY
	0	6-Sep-16	Issued for Purchase	RM

DOCUMENT DESCRIPTION	WITH QUOTE	AFTER ORDER PLACEMENT					
		FOR APPROVAL ¹			CERTIFIED/AS BUILT/FINAL ²		
	QTY/TYPE	QTY/TYPE	WKS ³	DATE	QTY/TYPE	WKS ³	DATE
CSA / Canadian & Alberta Electrical Code Approval					1P, 1D, 1M	4	AS
Function Test / Run Test / Motor Test Reports (<i>Routine Test Only</i>)					1P, 1D	4	AS
Conformance Form					1P, 1D, 1M	4	AS
Additional Reports & Certificates - Instrumentation							
Instrument Index					1P, 1D	4	AS
Calibration Certificate					1P, 1D, 1M	4	AS
Material Test Reports (MTR's)					1P, 1D, 1M	4	AS
PSV Record							
CSA Approval					1P, 1D, 1M	4	AS
CRN					1P, 1D, 1M	4	AS
AB-41 Statutory Declaration Registration of Fittings					1P, 1D, 1M	4	AS
VENDOR DATA BOOK TABLE OF CONTENTS ⁸		1P	8	BS			
VENDOR DATA BOOK ⁴					1P	4	AS
MUD COPY ⁵					1H	WS	

NOTES:

- All drawings "For Approval" must be approved by Three Streams. Three Streams will use the following codes listed below. If re-issue is required drawings must be re-issued in a timely manner from the vendor.
Code A: Approved without exception. Proceed with fabrication and issue final drawings
Code B: Approved except as marked. Proceed with Fabrication and re-issue drawings
Code C: Not approved. Revise drawings as marked and re-issue for approval.
Code D: Not required for review. Received for information
- All documents listed under "Certified/As Built/Final" to be supplied for approval by Three Streams prior to inclusion in final data book as per "4". Vendor to provide as-built stamped drawings for all purchaser supplied construction drawings.
- Vendor to provide/confirm weeks and committed dates.
- The vendor data book supplied to Three Streams is to contain all of the documents listed above under "Certified/As Built/Final" that are marked with "D". All documents must be Code A or Code D. Data book must be in the format specified.
- The Mud Copy which gets shipped with each equipment is in addition to the Vendor Data Book. The documents above marked with "M" are the minimum requirements for the Mud Copy. An electronic copy of the Mud Copy should be sent to Three Streams prior to shipment for approval c/w photo verification of inclusion. Any items not included in the Mud Copy must be noted as deficiency and approved before shipment. THE COVER SHEETS OF MUD BOOKS MUST CONTAIN THE CWP#, PO# and EQUIPMENT TAG#.
- MTRs for ship loose material shall be included in Mud Copy. MTRs of all other items shall be included in Vendor Data Book.
- Costs of dwgs and data to be included in quotation. Client reserves the right to withhold 10% of purchase price until dwgs and data are received.
- The Vendor Data Book Table of Contents must be provided minimum two weeks prior to Final Data Book for Approval. All SDDR items that were agreed to be supplied must be included in the correct sections in the Table of Contents. Please refer to the Vendor Data Book Requirements that is included in the PO for details.

LEGEND:

FORMAT FOR SUBMISSION		DATE CODES		ACCEPTANCE	
H	Hardcopy	ARO	After Receipt of Order	Vendor acceptance of above document requirements and timelines	
E	Electronic Copy - Native (e.g., *.dwg)	AS	After Shipment		
P	Electronic Copy- PDF	BS	Before Shipments	Signature	Date
M	Copy to be included in Mud Copy - min reqmnts	WS	With Shipment		
D	Copy to be included in Vendor Data Book				

DRAWING & DATA REQUIREMENT INSTRUCTIONS

(In the event of an Order, the following will be applicable):

1. Supplier shall submit all drawing and data requirements as outlined in the attached Drawings & Data Requirement Form. This schedule of data requirements shall be fulfilled before rendering final invoices.
2. All documents must show equipment numbers, Purchase Order numbers, and Supplier's own title, drawing and revision numbers.
3. Supplier shall submit all drawings and data in English.
4. Dimensions, weights, and measures for drawings to be in SI Units.
5. All documents shall be submitted to:

Three Streams Engineering

Suite 401, 1925 – 18th Avenue N.E.
Calgary, Alberta T2E 7T8

Attention: Document Control

Email: tsedoccontrol@threestreams.com

6. One (1) field copy of all Record Data is to be shipped with the equipment. This shall include all documents as listed in the Seller's Drawing and Data Requirements (SDDR). The Supplier shall make every reasonable attempt to have all requested data included.
7. Drawings and data approval does not relieve Supplier of his responsibility to meet purchase order conditions relating to duty specifications, material design or construction, and delivery requirements.
8. Supplier shall submit a set of electronic files of the final "Certified Correct" Supplier data and other final Supplier document in addition to the regular submittal of Reproducible and hard copies.
9. Final Electronic data format, including drawings, shall be Acrobat file: pdf.
10. The Supplier will abide by the following notes when submitting drawings to the buyer:
 - All final submissions shall be Certified As-Built drawings and documentation.
 - All inserts and documents in the manuals by Suppliers shall be Certified and As-Built drawings, documents and information.
 - Final Drawings are to be certified and show, adjacent to the title block; customers purchase order number and manufacturers' serial number.

OPERATING AND MAINTENANCE MANUALS

Operating instructions shall include:

- a. Simplified flow diagrams showing capacity of equipment, and key valves and instructions required for starting and stopping equipment.
- b. Descriptions of how equipment operates, as well as normal operating conditions to be expected, alarm conditions, and abnormal operating parameters.
- c. Caution notes as to dangerous or critical situations, which may occur due to poor operating procedures or malfunction of equipment.
- d. Trouble-shooting check lists.
- e. Shutdown: Describe in detail how the equipment is shutdown under normal and emergency conditions and prepared for maintenance.
- f. Safety, alarm shutdown - safety practices should be included in all procedures in every section of manual. A drawing should be included showing the interconnection of alarms and shutdown.
- g. Appendix of key drawings and schedules.

Maintenance instructions shall include:

- a. Pictures, diagrams and procedures showing means of disassembly, calibration, repair and adjustment for all components.
- b. Expanded views with parts lists of each item of assembled equipment.
- c. Normal routine preventative maintenance procedures and scheduling.
- d. Lubrication and gland packing schedules for all equipment.

Composite Instruction Manuals

A complete assembled manual, which includes all installation, calibration, maintenance instruction and spare parts identification for all devices supplied on the Purchase Order. The cover sheet will list the Purchase Order number and revision, and all Tag Numbers for all devices supplied on the Purchase Order.

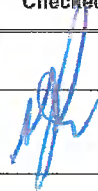
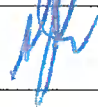
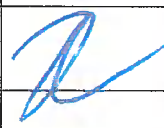


Document No. JI-02-020

Document Type: Job Instruction

Applicable to: CVE Purchase Orders

Job Instruction for Vendors - Data Book Requirements

Rev.	Date	Reason for Issue	Prepared By	Checked By	Approved By
0	2014-08-06	Incorporated for all Cenovus Projects	PMK		
1	2016-08-05	Updated corporate logos and references	MP		



JI FOR VENDORS – DATA BOOK REQUIREMENTS

Document No.
JI-02-020

Rev.1

Page 2 of 6

1.0 PURPOSE

The purpose of this JI is to provide instruction on the preparation and submittal of Vendor Data Books by the Vendor to TSE Document Control.

2.0 DEFINITIONS AND ACRONYMS

Code A	Approved without exception. Proceed with fabrication and issue final drawings.
Code B	Approved except as marked. Proceed with fabrication and reissue drawings.
Code C	Not approved. Revise drawings as marked and reissue for approval.
Code D	Not required for review. Received for information
TSE	Three Streams Engineering Engineering Division (Amec Foster Wheeler)

3.0 WHAT IS TO BE INCLUDED IN THE DATABOOKS

All documents listed in the SDDR must be included in the Vendor Data Book with acceptance Codes A and D only. All documents must be "Certified/As Built/Final". Refer to the "Vendor Documentation Flow Chart" for details of TSE/Vendor approval procedures.

4.0 FORMAT OF DATA BOOKS REQUIRED

The Vendor is required to submit ONE properly bookmarked electronic copy (single merged PDF) of the final Vendor Data Book to TSE Document Control through email or uploaded to the TSE FTP site for approval. The Vendor Data Book will then undergo a squad check review and will be returned to the Vendor with Coding listed above. The Vendor will make the required revisions and resubmit the Vendor Data Book if the squad check review is Code B or C. This process will be repeated until the final Vendor Data Book is Code A approved.

NOTE: A separate set of Vendor Data Books are required for EACH tagged piece of equipment, except for Bulk Items such as SP Items, Instrumentation, and identical items such as glycol heaters (see **7.0 SPECIAL CASES** of this job instruction). For instance, if the purchase order has 2 tags, P-2010 and P-2011, two separate Vendor Data Books should be provided for each tag; specifically, one Vendor Data Book PDF for P-2010 and one Vendor Data Book PDF for P-2011.

Bulk Items, SP Items and Instrumentation will have ONE DATA BOOK PER PO# (PDF). See **7.0 SPECIAL CASES** of this job instruction.



5.0 VENDOR DATA BOOK CONTENT REQUIREMENTS

The Vendor Data Book will contain the following:

COVER PAGE

TABLE OF CONTENTS

Before submitting the final Vendor Data Book, Vendors shall submit a Table of Contents (PDF) formatted according to the five sections listed below. The Table of Contents will undergo a squad check review. Once the Table of Contents has been squad check reviewed as Code A (see **2.0 Definitions and Acronyms** of this job instruction), the final Vendor Data Book can be submitted.

SECTION 1: PURCHASE ORDER

This section shall contain:

1. The latest revision of the purchase order
2. The latest SDDR form from the purchase order

NOTE: If multiple POs are present (only applies to Bulk Items, SP Items, Instrumentation, and identical items such as glycol heaters, see **7.0 SPECIAL CASES** of this job instruction), they shall be sorted in ascending and numerical order.

SECTION 2: DATA SHEETS

This section shall consist of:

1. The Certified/As Built/Final Data Sheet

NOTE: For Bulk Items, SP Items, Instrumentation, and identical items such as glycol heaters (see **7.0 SPECIAL CASES** of this job instruction) for which multiple tags are included in the data book, the data sheets are to be sorted in alphabetical and then numerical order. It is imperative that a separate data sheet be created for each Tag number assigned to equipment.

SECTION 3: AS BUILT DRAWINGS AND CALCULATIONS

This section shall contain ALL Certified/As Built/Final:

1. Drawings (Except for those pertaining to the quality control section)
 - a. Organized by type of drawing (i.e., Mechanical, Electrical, etc.), then by Tag number alphabetically, and then numerically
2. Calculations
 - a. Organized by type of calculation (i.e. Mechanical, Electrical, etc.), then by Tag number alphabetically, and then numerically.



SECTION 4: CATALOGUE DATA AND MANUALS

This section shall contain:

1. All catalogue data
2. All manuals
 - a. Manuals need to be separated with a cover sheet indicating:
 - i. Name of original equipment manufacturer
 - ii. Name of Vendor (Supplier), if different than that of manufacturer
 - iii. Title of the catalogue and/or manual
 - iv. Tag number(s) that the catalogue and/or manual is associated with (Example: Fisher-Instrument Supply regulators 67C Series Catalogue Data (FV-1315, FV-1316, FV-1320, FV-1485, HV-1310, TV-101)
3. All Spare Parts Lists
4. Long Term Storage Requirements

SECTION 5: QUALITY CONTROL DOCUMENTS

This section shall contain the following types of documentation:

- ABSA Data Reports
- Name Plates
- Inspection and Testing
- Welding Procedures
- Qualifications and Maps
- NDE Testing and Hydro-testing
- Material Records
- Travel Sheets
- Bill of Materials
- Packing Slip

Documents shall be separated with a colored cover sheet indicating the content of the documents (i.e. Test Reports, etc., matching the Table of Contents), as well as the tag number for each document.

6.0 ELECTRONIC COPY FORMAT

The Electronic Vendor Data Book (PDF) is to meet the following requirements:

1. One electronic copy is to be provided per Data Book that will contain ONE properly bookmarked PDF and named by Tag ID or PO Number (for Bulk Items, SP Items, Instrumentation, and identical items such as glycol heaters (see **7.0 SPECIAL CASES** of this job instruction)).
2. The electronic copy can be submitted as a PDF to TSE Document Control through email, CD, or uploaded to the TSE FTP site.



3. All pages must be rotated upright for reading.
4. Within Section 4 (Catalogue Data and Manuals) of the Vendor Data Book, each catalogue data and manual cover sheet must be bookmarked by Manufacturer, Title and Tag ID (if more than one tag is present). Example: Sulzer Pumps – Horizontal Multi-Stage Pumps.
5. Within Section 5 (Quality Control Documents) of the Vendor Data Book, the PDF will be bookmarked on each tab or cover page indicating the document content (i.e. MTR's, Test Reports, etc., matching the Index).
6. The electronic copy shall contain all of the information into a single merged properly bookmarked PDF per Tag ID or PO Number, as per the requirements above, with bookmarks referencing the five section names and contents within each section.
7. Data sheets must be bookmarked by Tag ID when more than one data sheet is present.
8. Drawings must be organized by type of drawing or calculation (i.e., Mechanical, Instrumentation, etc.), and then by Tag ID (if more than one tag is present).

7.0 SPECIAL CASES

7.1 PACKAGED EQUIPMENT

Packaged equipment contains multiple pieces of equipment that are assembled, or work together. As a general rule, various tag identification numbers and corresponding data will be included within the packages.

The following steps shall be taken by the Vendor to ensure proper turnover of "packaged equipment" data.

1. A Vendor Data Book (PDF) will be created for the whole "package". Each tag number will be bookmarked within the PDF file of the package Vendor Data Book.
2. A Vendor Data Book (PDF) will ALSO be created for EACH type of tagged equipment that is within the package and submitted per **5.0 VENDOR DATA BOOK CONTENT REQUIREMENTS** of this job instruction. The exception to this will be Bulk Items, SP Items, Instrumentation, and identical items such as glycol heaters (see **7.0 SPECIAL CASES** of this job instruction).



7.2 INSTRUMENTATION

For purchase orders containing Instrumentation only, the Vendor does not need to submit separate data books per tag number to TSE Document Control. The Vendor shall submit one data book (PDF) per purchase order with the same structure as described in **5.0 VENDOR DATA BOOK CONTENT REQUIREMENTS** of this job instruction.

7.3 NON-TAGGED EQUIPMENT PURCHASE ORDERS

For purchase orders containing non-tagged equipment only (e.g., manual valves), the Vendor shall provide one data book per purchase order (PDF) with the same structure as described in **5.0 VENDOR DATA BOOK CONTENT REQUIREMENTS** of this job instruction.

7.4 BULK ITEMS/SPECIALTY ITEMS (SP's) PURCHASE ORDERS

For purchase orders containing Specialty Items only (SP) and Bulk Items (which includes manual valves, pipes, fittings, and glycol heaters), the Vendor does not need to submit separate data books per Tag Number to TSE Document Control. The Vendor shall submit one data book per purchase order (PDF) with the same structure as described in **5.0 VENDOR DATA BOOK CONTENT REQUIREMENTS** of this job instruction.

INSPECTION REQUIREMENTS

1.0 General

- 1.1 Inspection is the selective review, observation and evaluation of engineering, procurement, manufacturing operations, quality control systems and programs to determine the Seller's compliance with contractual quality requirements.
- 1.2 The following inspection classes are an integral part of this Purchase Order. The quality control systems and programs, to determine the Seller's compliance with contractual quality requirements, shall not relieve the Seller from any obligation to comply with the requirements of this Purchase Order.
- 1.3 The Seller's price shall take into account these Inspection Requirements.

2.0 Scope

- 2.1 When material and/or equipment (goods) covered by this Purchase Order are subject to shop inspections by the Buyer, DO NOT SHIP prior to release by the Buyer's Inspection Representative.
- 2.2 The Buyer's Inspection Representative shall have the right to witness tests and inspect the goods at Seller's plant(s) or Seller's sub-suppliers plant at any time during manufacture. Seller or Seller's Sub-suppliers shall provide access to, and copies of Quality Assurance Manuals, plans and records, controlled copies, if so requested.
- 2.3 The Seller shall include in any Order to a sub-supplier those specifications included with this Purchase Order, which governs the manufacturing or testing of the goods produced by each sub-supplier.
- 2.4 When in the Buyer's opinion an initial inspection visit will be beneficial in achieving a quality product, it will be indicated on the quality surveillance plan and, in such cases, fabrication is not to commence until this meeting is held. Seller's management personnel who are responsible for the quality requirements shall participate in the initial quality surveillance.
- 2.5 The Seller shall furnish the Buyer's Inspection Representative with unpriced copies of their Purchase Orders for plates, forgings, pressure containing parts and fabricated sub-assemblies during the first quality surveillance visit.
- 2.6 The Buyer's Inspection Representative, upon sufficient notice to Seller, shall be allowed access to Seller's sub-suppliers' quality control and quality verification records in order to review compliance to the specifications and applicable codes and/or standards.
- 2.7 Seller shall provide an Inspection and Test Plan detailing processes involved in the supply and manufacture of the equipment including methods of and procedures for verification. This shall include all major Sub Vendors and shall be submitted 4 weeks prior to Fabrication. Seller's ITP shall incorporate all items listed in Section 1 "Drawing and Data Requirements. Each (ITP) shall include, as a minimum, all manufacturing functions, a list of specifications to be met, a description of tests to ensure compliance and identify who will perform verification of tests.
- 2.8 The Buyer shall have the right to conduct and carry out external audits for compliance with the approved Quality Program or Quality Plan.
- 2.9 Seller shall provide a safe working environment for Buyer's representative(s) and shall alert Buyer's representative to all known potential hazards.

- 2.10 Seller shall assure that the quality of the equipment/materials provided directly or indirectly are in complete accordance with the Purchase Order and its referenced specifications and all attachments and amendments thereto are met.

3.0 Responsibility

- 3.1 The responsibility to properly manufacture and thoroughly inspect the material and/or equipment rests solely with the Seller. This responsibility shall include material and/or equipment received from or fabricated by the Seller's sub-suppliers.
- 3.2 The fact that material or equipment may have been surveyed and released to ship by the Buyer's Inspection Representative does not relieve the Seller of the responsibility to supply material or equipment that meets all the requirements specified in the Purchase Order documents. Final inspection and acceptance will be at the jobsite.
- 3.3 Where applicable, Electrical/Instrumentation (E/I) Inspections at fabrication shops, the Seller is responsible to notify the Buyer's Inspection Representative 5 days in advance of any hold points on the ITP for Alberta E/I Inspections. The Seller shall also notify the Buyer's Inspection Representative 10 days in advance for E/I Inspections outside the Province of Alberta. The Seller is to complete and submit the Cenovus Form No.: TR-80-FRM-00-100-01 to the appropriate Representatives shown on the form.

Note: A minimum of 48hrs is required for any changes to the submitted Inspection Notification.

4.0 Definitions

4.1 Quality Surveillance Plan

The quality surveillance plan (Item 6.0) reflects the minimum surveillance activities but in no way limits the activities that may be attended by the Buyer's Inspection Representative. The final witness and hold points will be established during the initial inspection.

4.2 Witness Points (Observations or Verification Points)

Verification points are defined as critical steps in manufacturing and testing where witnessing or verification to confirm compliance with the quality requirements is considered necessary. The Seller is obligated to advise the Buyer's Inspection Representative of witness point dates in advance. The Seller may proceed past a verification point providing permission to proceed is requested and obtained in writing from the Buyer's Inspection Representative.

4.3 Hold Points

Hold points are defined as critical steps in the manufacturing or testing where witnessing by the Buyer's Inspection Representative is mandatory. Fabrication or testing must not proceed past a hold point. The Seller is obligated to advise the Buyer's Inspection Representative of hold point dates in advance and in sufficient time to permit Buyer's Inspection Representative to attend on the required hold point date. For Electrical/Instrumentation Inspections, please see Section 3.3 above.

4.4 Inspection Levels

The Inspection Levels (page 3) reflect the minimum surveillance activities but in no way limits the activities that may be attended by the Buyer's Inspection Representative. The final witness and hold points will be established during the initial inspection.

To assist the Seller in understanding the Buyer's inspection level system, the following brief definitions are offered. The Buyer retains the right to change the level during the duration of the fabrication cycle.

5.0 **Note:**

Inspection company will be appointed by the Owner, and the vendor advised.

6.0 **Quality Surveillance Levels**

☐ **Level 0 Quality Surveillance Not Required**

☒ **Level 1 Final Quality Surveillance**

- SCOPE:**
1. Final inspection upon completion of manufacture.
 2. Documentation review.
 3. Final Inspection Release
 4. Project Expediting

☐ **Level 2 Limited Scope Quality Surveillance**

- SCOPE:**
1. Approval of manufacturer's QC system prior to award
 2. Pre-inspection meeting
 3. Visits as necessary for inspection during manufacture
 4. Witness of hold points and final testing
 5. Documentation review
 6. Final inspection release.
 7. Project Expediting

☐ **Level 3 Full Scope Quality Surveillance**

- SCOPE:**
1. Approval of manufacturer's QC system prior to award
 2. Agreed Quality Plan prior to manufacture
 3. Pre-inspection meeting
 4. Frequent monitoring and inspection at discretion of Buyer and/or Representative during manufacture
 5. Witness of all testing
 6. Full documentation review
 7. Final inspection release.
 8. Project Expediting

☐ **Level 4 Resident Quality Surveillance**

- SCOPE:**
1. Approval of manufacturer's QC system prior to award
 2. Agreed Quality Plan prior to manufacture
 3. Pre-inspection meeting
 4. Continual monitoring and inspection during manufacture
 5. Witness of all testing
 6. Full documentation review
 7. Final inspection release.
 8. Project Expediting

EXPEDITING REQUIREMENTS

This Order and all Sellers' sub-orders for major equipment and material, including Seller furnished drawings and data, are subject to expediting action by Buyer and/or Owner. The seller shall grant free access to his plant or plants (including sub-supplier plants) to Buyers and/or Owner's Expediter for the purpose of establishing delivery dates.

In addition to, and without limiting the expediting and delivery requirements described in the General Conditions, the following requirements are applicable

- If requested, Seller shall furnish Buyer's Expediter with a complete and detailed bar chart schedule (or similar type) which identifies the scheduled start and completion dates for engineering activities, material procurement and receipt, fabrication, sub-assembly, final assembly, testing and preparation for shipment to meet the required shipment date specified in the Order. The detailed bar chart schedule shall be submitted to Buyer's Expediter no later than twenty one (21) days after award of a Purchase Order. In addition, Seller shall furnish a progress report every twenty-one (21) days thereafter in sufficient detail to allow a realistic evaluation of progress towards Order completion.
- Sellers sub-orders must include all applicable Buyer Specifications, Supplier Quality Surveillance requirements and expediting requirements and shall show sub-supplier's name, purchase order number, description of the material being purchased and promised shipment date. Unpriced Copies of Seller's major sub-orders shall be submitted to Buyer's Expediter no later than one (1) week after commitment by Seller.
- Drawings and other data requested by referenced specification and attachments to this order are to be submitted to:

Three Streams Engineering

Suite 401, 1925 – 18th Avenue N.E.
Calgary, Alberta T2E 7T8

Attention: Document Control

Email: tsedoccontrol@threestreams.com

- Seller shall notify Buyer's Expediter, in writing, of any actual or anticipated delays immediately upon their discovery. Such notice will include estimated period of delay, cause of delay and corrective actions being taken by Seller.
- Seven (7) working days prior to shipment, Seller shall notify TSE expediting contact to confirm/obtain final routing, carrier and destination instructions.

PACKING / STORAGE / SHIPPING & MARKING INSTRUCTIONS

1.0 GENERAL

- 1.1 Seller shall include but not be limited to the following guidelines for preservation, protection and packaging of materials and equipment. These guidelines are in place for the protection of the material and equipment from mechanical damage, freezing and atmospheric corrosion during transit, and to prevent damage due to rough handling and vibration.
- 1.2 It will be the responsibility of the Seller to provide Buyer's Agent with their standard Preservation Procedure as well as any Special Packaging and Storage Requirements to ensure full warranty protection as described in the Purchase Order.

2.0 PACKAGING / STORAGE GUIDELINES

- 2.1 The packaging will be done in such a manner as to prevent damage due to rough handling, condensation corrosion and vibration. Should fungus protection be required such treatment will not be applied to electrical contacts or current carrying metal surfaces.
- 2.2 All items shall be clear of debris, dirt and foreign matter (thoroughly clean inside and out) prior to shipment preparation, and as a minimum, all items whether shipped in boxes or affixed to pallets shall be waterproof.
- 2.3 The Seller shall ensure that loose shipped items or accessories that are removed from the main equipment or equipment that require field assembly, are placed in separate packages or bundles according to the categories listed in Paragraph 2.13 and then labeled indicating the Purchase Order number, name of the main machine to which the accessory belongs, name of the accessory, accessory (part) number and position number on the assembly drawings. These items must be clearly indicated on a packing slip attached to the bill of lading.
 - 2.3.1 Any instrumentation or other small attachments, subject to damage due to vibration or jarring, must be removed, sleeved in polyethylene and sealed or packaged in waterproof vapour barrier packages and clearly marked as to location to be reinstalled. All resulting openings must be sealed.
 - 2.3.2 Special tools shall be separately packaged, shipped, identified as per loose shipped accessories and marked as "Special Tools".
 - 2.3.3 Recommended spare parts shall be separately marked as "Commissioning spares" or "Operating spares" as specified by the Buyer. The Seller will also clearly identify the item or items and the equipment component which they are intended for.
- 2.4 Packaged /prefabricated (skid mounted) equipment will be required to have all components properly blocked and braced for shipment. All temporary blocking and bracing will be painted red for clear identification for removal upon installation at site. If some of the components extend beyond the package base, a special approval will be required from Buyer's representative. When no approval is given, the components must be disassembled, packaged separately and resulting openings protected and sealed.
 - 2.4.1 Control panels that are not attached to the skid will be affixed to either pallet or runners and securely covered with polyethylene.
 - 2.4.2 All gauges that are deemed stable for transport will have their glass face taped in an "X" manner.
 - 2.4.3 All bolted connections shall be properly tightened as per mechanical requirements prior to shipment.

- 2.4.4 The Seller shall ensure that all hinged openings are securely located or banded closed to prevent possible opening during shipping.
- 2.4.5 Items with exposed rubber parts or linings shall be wrapped with an opaque, air tight plastic cover secured with tape. Desiccant shall not be used to protect rubber products.
- 2.5 Equipment shall be bolted to the package (pallet) base whenever possible. Equipment not bolted to the base shall be protected and held in a fixed position by banding, chock blocks, bracing and packing material.
- 2.6 Valves that are strapped to pallets or shipped in boxes shall have ends /openings sealed to prevent moisture or foreign matter from entering, and all valves will be in the closed position and the wheel or handle removed and marked as to correspond with the reinstallation.
- 2.7 The packaging shall be done in such a manner as to prevent damage due to condensation corrosion:
 - 2.7.1 Desiccant shall be required in all types of protection and packaging when condensation or vapour diffusion across vapour barriers would create a condition in the interior of the package harmful to the contents. Desiccant shall be fully contained in bags (to prevent dispersion), securely fixed in place and easily removed. The package shall indicate that desiccants shall be checked weekly and changed as necessary.
 - 2.7.2 Internal surfaces subject to rusting shall be protected by vapour phase inhibitors, rust preventatives or by a suitable desiccant. After treatment, all openings must be plugged or otherwise sealed.
 - 2.7.3 All items shall be clean before application of any anti-corrosive material. Machined and bright surfaces shall be coated with an anti-corrosive material.
 - 2.7.4 Components with non-drainage crevices or chambers shall be covered and protected at all times from entrance of water and debris.
 - 2.7.5 Pump and compressor interiors shall be coated or flushed with an easily removable anti-corrosive material. Lube oil and auxiliary piping shall be flushed with a corrosive preventative material that is soluble in the fluid to be carried by the piping.
 - 2.7.6 Rust inhibitors shall be compatible with the normal charge of oil or easily removed by flushing when used on lubricated parts. Oil recommended for normal operation or a compatible substitute shall be used when filling or flushing.
- 2.8 In cases where the Seller is responsible to load equipment/materials as per the delivery /freight terms of the Purchase Order, the Seller shall ensure that items which are subject to damage by rubbing are separated by wooden strips. The Seller and Buyer's representative (when present) will ensure that padding is placed under chains that contact the materials. In all cases the Seller shall ensure that the transporter secures (chains down) the equipment at locations that will not cause undue stress and damage during transport (i.e. nozzles or flanged are not to be used).
- 2.9 When specified by Buyer, goods are to be tarped prior to transporter leaving Seller premises.
- 2.10 Sharp corners and small protuberances shall be protected against being knocked off during transport, loading and unloading.
- 2.11 Shipping saddles, cradles, bolsters, and chock blocks shall be contoured to the outside curvature of equipment and located so that local bending or damage of the equipment will not occur. Steel wrapper plates shall be used when necessary to distribute the load and protect the equipment.

- 2.12 Cylindrical equipment shall be mounted on shipping saddles. When possible, installation saddles on equipment should be used as shipping saddles.
- 2.13 Packing Categories
- Main Piece(s) of Equipment
 - Equipment Accessories
 - Spare Parts
 - Special Tools
 - Tools and Spare Parts for One Year Operation
- 2.14 No release for shipment shall be given until written authorization to do so has been received from the Buyer.

3.0 SHIPPING INSTRUCTIONS

A copy of these instructions must be included and shall also apply to each of your Purchase Orders directed to sub-suppliers making shipment directly to the jobsite.

- 3.1 Unless otherwise agreed, pre-pay all freight charges to jobsite and invoice at cost as a separate item. Charges must be supported by a copy of the Carrier's documentation.
- 3.2 C.O.D. shipments will not be accepted and will be returned to the Seller with all associated costs to the Seller's account.
- 3.3 As a minimum, the Buyer's Project name, Purchase Order number, item number, equipment and tag number(s) must appear on all equipment, crates, containers, shipping papers and packing lists
- 3.4 The packing list must be attached in a visible waterproof envelop and affixed to the outside of each container with one (1) copy attached to the bill of lading. Packing list must clearly identify each item, indicating quantity of items shipped and quantity of items being back ordered.
- 3.5 At least five (5) working days prior to readiness of shipment, provide (via fax or email), the following information to the Buyer:
- Purchase Order Number
 - Item number
 - Quantity being shipped
 - Number, size, gross weight of packages
 - Method of transport
 - Special arrangements required for handling
 - Estimated time of arrival at destination.
- 3.6 On Purchase Orders where Buyer's right to Quality Surveillance is exercised, no shipment shall be made without the Buyer's Quality Surveillance Inspector's "Release to Ship".
- 3.7 On the day of shipment, forward to the Buyer (by fax) as per instructions on Purchase Order, the following documents, with the original copies forwarded via courier:
- Itemized Packing List and Weight List
 - Material Safety Data Sheets for Hazardous Goods (if applicable)

4.0 LIFTING /HANDLING REQUIREMENTS

- 4.1 Packing shall be done in such a manner to enable cargo handling by forklift, cranes, slings, bogies, skids, or manual manipulation as size and weight permits. If site is remote, and if there is an absence of heavy lifting facilities at all points of transit, packing case size and weights shall be taken into consideration.

- 4.2 Should the Purchase Order equipment weigh two (2) or more than two (2) metric tons, the weight, center of gravity and hoisting position shall be marked with international trade transportation practice marks and illustrative marks on the two sides of each case so as to facilitate loading, unloading and handling.
- 4.3 In accordance with the characteristics and different requirements in loading, unloading and shipping different Purchase Order equipment the package shall be conspicuously marked with "Handle with Care", "Right Side Up", "Keep Dry", etc. and with appropriate international trade practice marks and illustrative marks.

5.0 SHIPPING IDENTIFICATION MARKS

- 5.1 Each case, box, crate, piece, etc. must be stenciled on two sides in clear, legible characters. On bundles the marks are to be "embossed on metal tags", which shall be wired securely to the bundle at the end and in the middle.
- 5.2 Indelible and ultraviolet resistant inks, paint and metal labels shall be used to preclude obliteration in any way of marks, shipping instructions and handling symbols.
- 5.3 Marks must be legible and shall not be less than thirty (30) mm in height.
- 5.4 Only those marks provided on the Purchase Order, plus any cautionary markings and special handling symbols will appear. In no instance will advertising or marks which indicate contents or other extraneous information appear. Refer to illustration for an example of marks.

Shipping marks are as follows (colour coding, if required):

Project: _____

P.O. Number: _____

Equipment Description: _____

Tag Number: _____

Gross/Net Weight (kg): _____

Dimensions (cm): _____


Case Number/Bale _____ of _____
Number:

6.0 EQUIPMENT TAGGING

- 6.1 Each item of equipment is to be furnished with either an aluminum or stainless steel name plate (as detailed in the RFQ), identified with the Purchase Order number, tag number and other data as required by the specifications and/or data sheets.
- 6.2 Any other tagged components (ie. Instruments, valves, etc) supplied with the equipment are to be furnished with a stainless steel tag, securely fastened and stamped with the Buyer's component tag number.

7.0 VALVE TAGGING

- 7.1 All valves shall be furnished with a stainless steel tag, securely fastened and stamped with the Cenovus tag number.

	Specs & Materials Bulletin	Number:	SB-44-002 Rev 1
		Date:	Feb. 19, 2013
	Subject: Shipping Covers for Flanges, Pipe Ends, and Valves	Originator:	Specs & Materials Group

Issue:

This Bulletin addresses the installation of protective covers on pipe flanges, pipe ends, and valves when shipped on a module or a ship loose load. Currently TR specifications call for plywood or steel covers with rubber gaskets to protect the flange faces during shipping. Of these, some specifications call for the covers to be bolted or just "fastened securely".

Recently, Nisku Mod Yard and Site received flange faces on piping spools protected with the duct tape which is against the TR specification requirements and also not acceptable. Removal of duct tape is time consuming due to its adhesive properties. In some cases, flange faces needed to be re-faced as duct tape doesn't provide adequate damage protection.

Specification Requirements:

Effective immediately, the specification requirements for the protection of pipe flanges, pipe ends, and valves during shipping shall be as follows:

Pipe Flanges:


1. Flange Cover Material: Plastic (preferable) or Wood acceptable
2. Cover Attachment: Plastic zip ties (Ty-Raps or equivalent) rated to -40°C
 - 2.1. For NPS 12 Flange and under: 4 Independent zip tie anchor points
 - 2.2. For NPS 14 and above:
 - i. Plastic cover – 4 Independent zip tie anchor points (or more)
 - ii. Wood Cover – 6 Independent zip tie anchor points
3. Tape and adhesives are not acceptable for cover attachments
4. No tape or adhesives are permitted directly on bare metal near flange or flange rim
5. Anti-corrosion agents shall not be applied on flange faces



YES



NO

	Specs & Materials Bulletin	Number:	SB-44-002 Rev 1
		Date:	Feb. 19, 2013
	Subject: Shipping Covers for Flanges, Pipe Ends, and Valves	Originator:	Specs & Materials Group

Valves:

Small valves will continue to be bagged and secured with zip ties (Ty-Raps or equivalent). The excessive use of duct tape is NOT permitted to secure the bag in place. In any horizontal or hanging valve covered bags, the bag is required to have a hole to allow moisture to drain out/escape; this hole should be located at the lowest point of the bag. Large valves shall have their wheel handles banded to the valve body with at least two metal straps for shipping.



YES



NO

Plain Pipe Ends:

Plastic pipe caps must be used in all cases. If the cap fits loosely and must be secured, the use of one or two pieces of duct tape over the end may be used. Pipe ends larger than NPS 18 may be protected with plywood if plastic caps are not available; however, prior Cenovus approval is required. In this case, plywood shall be adequately secured to the pipe body.




YES



YES



NO

	Specs & Materials Bulletin	Number:	SB-44-002 Rev 1
		Date:	Feb. 19, 2013
	Subject: Shipping Covers for Flanges, Pipe Ends, and Valves	Originator:	Specs & Materials Group

Additional Notes:

ADM Piping: Mated ADM Piping Flanges (valve to flange) shall continue to be shrink-wrapped to ensure nuts and studs do not fall off during transport due to their low torque values. This is a safety issue.

Affected Specifications:

1. All TR/CVE specifications which specify shipping requirements relating to flange face, valve, and pipe end protection will be affected by this bulletin. Refer to Shop Fabrication of Piping Specification, TR-44-SPC-00-027-01 Rev. 2 Section 10.0, Shipping and Preparation, as an example.
2. All Purchase Orders specifying flange face protection in Transportation and Handling requirements will be superseded by this bulletin.

Contacts for Questions:

Technical Services Group	Name	Phone	Email
Specifications & Materials	Gordana Mesar	403-766-3149	gordana.mesar@cenovus.com
	Amir Yasemi	403-766-8294	amir.yasemi@cenovus.com
Quality Assurance	Jose Rojas	780-979-5043	jose.rojas@cenovus.com
	Muhammad Ishaq	403-766-3163	muhammad.ishaq@cenovus.com

Rev.#	Date	Description	Originator	Checked	Approved
0	Dec. 10, 2012	Issued for Implementation	C. McGeean	G. Mesar / A. Yasemi	V. Sizov
1	Feb. 19, 2013	Revised	P. Fahrni	M. Ishaq	V. Sizov

INSTRUCTIONS FOR RFIs, NCRs, AND COs

1.0 Introduction

This procedure describes how the Vendor shall request information, resolve a non-conformance, and/or submit a Change Order (CO) to TSE once the Purchase Order (PO) is awarded and acknowledged by the Vendor. This process shall be used for all POs where manufacturing or fabrication is required. The Vendor shall keep track of all Requests for Information (RFIs), Non-conformance Reports (NCRs), and COs. Sample CO and CO Summary forms are available upon request. Any cost associated with providing these services shall be borne by the Vendor. Any cost additions or deductions to the PO, whether through the RFI or NCR process or for another reason, must be authorized by a CO (i.e., PO revision) prior to performing the work. Any exceptions or instructions otherwise shall be acknowledged in writing by the Buyer (i.e., TSE's client). The buyer will not be liable or responsible for any un-approved costs.

2.0 Definitions

Request for Information (RFI)	A "request to clarify or proceed", where a product may not meet PO technical requirements or Specifications, or the requirements are ambiguous or conflicting; information is required.
Non-conformance Report (NCR)	A "request to except" a non-conforming product with a proposed disposition (e.g., accept as-is, repair/rework, reject/scrap, replace, rework, or other); agreement is required.

3.0 Request for Information (RFI)

The Vendor shall submit a RFI to the applicable TSE Project Coordinator or the specific email as defined by the Project Team using the form provided. The RFI should include a proposed resolution if applicable. TSE approval of an RFI is on a technical basis only. Any RFIs submitted without a proposed resolution, or with an unsuitable resolution, will be provided with an alternative resolution by TSE. If the RFI has a cost and/or delivery impact, then a CO shall accompany the RFI. The Vendor must obtain approval of the CO prior to performing the work. An RFI for non-conforming product will be returned with the request that it be submitted as an NCR.

4.0 Non-Conformance Report (NCR)

The Vendor shall submit a NCR to NCR@threestreams.com using their quality program form. The NCR should include a proposed disposition, as well as identify the root cause and preventative measures to be taken. TSE approval of an NCR is on a technical basis only. Any NCRs submitted without a proposed disposition, or with an unsuitable disposition, will be provided with an alternative disposition by TSE. If the Vendor does not issue an NCR, a NCR may be issued by TSE. If the NCR has a cost and/or delivery impact, then a CO shall accompany the NCR. The Vendor must obtain approval of the CO prior to performing the work.

5.0 Change Order (CO)

Only the Buyer's Project Engineer can approve cost and delivery changes by a CO. It is preferred that a CO includes more than one RFI or NCR if there are others. Any CO submitted with insufficient information will be returned for correction. Any work completed prior to the Buyer's approval of the CO may not be reimbursed. A CO will not be accepted if it is submitted after the work is completed. The Buyer will not be liable or responsible for any un-approved costs. The Buyer may approve the CO or advise that TSE provide the Vendor with an alternate resolution. If the Buyer rejects the CO, then further discussion may be required to establish a suitable resolution. If the Buyer approves the CO, the Vendor shall perform the work.

INSTRUCTIONS FOR RFIs, NCRs, AND COs

6.0 Additional RFI Instructions – Only for Piperack or Equipment Modules

These additional RFI instructions may be applied to major capital projects where deemed necessary, due to the anticipated number of RFIs to be issued for piperacks or equipment modules.

When a Contractor, Fabricator, or Vendor (CFV) submits an RFI for piperack or equipment modules, these additional instructions shall be followed, to ensure that all RFIs are logged, distributed, and answered in a timely manner. Each RFI shall be sequentially numbered and submitted using the following subject line format:

Format	Sequential RFI Number – CFV Name – CFV Reference Number
Example	RFI #001 – Module Fabricators Inc. – MFI #2014-JOB-0066

All CFV RFIs shall begin with RFI #001 and be numbered sequentially for any construction work packages (CWPs) that they receive (e.g., CWP #C00.003.2.4.01A has RFI's #001 – #003 and then CWP #C00.003.2.4.02A starts at RFI #004).

RFIs shall only be made to email specified above and shall not be copied to any other personnel (e.g., buyer or TSE). Any further distribution shall be made by TSE.

The CFV shall prepare and maintain a RFI log and record all their RFIs. A sample log is available upon request. A copy of the CFV RFI log shall be provided to the TSE Expeditor upon request. The RFI log shall contain the following information as a minimum:

1. RFI Number
2. Date of Request
3. Construction Work Package (CWP) Number
4. Description of Information requested
5. Forwarded to
6. Date of Response.

All responses will be answered by "replying to all" in order to include everyone in the original and following emails.



**Integrated Oil Division
SPECIFICATION WAIVER REQUEST (SWR) SHEET**

Requestor Company:	Three Streams		Date:	
Requestor name:			SWR #:	
Project name:		Phase:	EPC Waiver #:	

Waiver Title: _____

Discipline	_____		
Specification #:	_____	Revision:	_____
Specification Title:	_____		
Spec. requirements:	_____		

Project Waiver:	_____
Reasons for Waiver:	_____

Does this request affect safety?	No	Explain:
Does this request affect schedule?	No	Explain:
Does this request affect quality?	No	Explain:
Does this request affect cost?	No	Explain:

EPC Approval	
Engineering Manager: (Name / Signature)	Date:
Comments:	

cenovus Approval	
Project Manager: (Name / Signature)	Date:
Comments:	
Facilities Integrity Group: (Name / Signature)	Date:
Comments:	



amec foster wheeler

Three Streams Engineering

Suite 401, 1925 - 18th Avenue N.E.
Calgary, Alberta, Canada, T2E 7T8
Ph.: (403) 536-5000 Fax: (403) 236-2909
www.threestreams.com

WELD PROCEDURE SUMMARY

Name of Client Site:	Supplier Name & Contact:
EP Company:	Supplier Registered QC Program Number:
QC Coordinator:	Supplier WPS Registration #
Site Contact:	Inspector Sign Off :

Pipe Grade/ Pipe Diameter/ Joint Type	"t" Range(s) to be welded	Code B31.3, Z662, ASME Sec VIII, Structural Steel	WPS # PQR #	Qualified "t" Range	Vendor Comments (item description)	EP QC Coordinator & Inspector comments

- SUPPLIER IS TO COMPLETE AT RFQ STAGE AND RETURN TO EP QC COORDINATOR
- NO WELDING MAY PROCEED UNTIL THE THIRD PARTY INSPECTOR HAS APPROVED THE "WELD PROCEDURE SUMMARY".

SUPPLIER INSPECTION AND TEST PLAN

I.T.P. No.

CONTRACT NO.

REQUISITION/ITEM NO.

PAGE OF
REVISION NO:

SUPPLIER SHOP ORDER NO:

SUPPLIER:

SUPPLIER CONTACT:

SUPPLIER APPROVAL:

DESCRIPTION OF ITEMS:

TAG NUMBER:

WORKS LOCATION:

LEGEND
W/ WITH

W-WITNESS	V-VISUAL
R-REVIEW	IP-INSPECTION POINT
H-HOLD	RL-RANDOM INSPECTION
SU-SURVEILLANCE	HP-HOLD POINT
I-IN-HOUSE	HT-HARDNESS TEST
S-SUBCONTRACTORS	MP-MAGNETIC PARTICLES
D-DIMENSIONAL	PT-DYE PENETRANT
VT-ULTRASONIC	CA-CHEMICAL ANALYSIS
RT-RADIOGRAPHY	CVN-IMPACT TESTING
TP-THICKNESS VERIFICATION	WP-WELDNESS POINT
DR-DOCUMENT REVIEW	P-PRODUCTION TEST
BM-BLASTING MATERIAL IDENTIFICATION	N/A-NOT APPLICABLE

TASK NO. & PROPOSAL DATE	DESCRIPTION	STATUS	COMPLETION DATE
1	Task 1 Description	Completed	2023-10-26
2	Task 2 Description	In Progress	2023-11-01
3	Task 3 Description	Not Started	2023-11-05

TASK NO. & PROPOSAL	TASK DESCRIPTION
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LOCATION
CODE
(1 OF 5)

QUALITY
CONTROL
ACTIVITY

[illegible]ACCEPTANCE
CRITERIA

VERIFYING DOCUMENTS

INSPE	SUPI
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INSF

ENG

NOTES

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